|  |  |
| --- | --- |
| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h/)website: [www.longridge-tc.gov.uk](http://h/) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Due to the restrictions in place due to Covid 19, an agenda was issued to deal with matters that required Council’s attention, and comments were requested from Councillors.

These verbal minute notes confirm any written comments received and Councillors comments during Zoom meeting on Wednesday 10th February 2021.

Andrea Pownall – Town Clerk

Councillors present at zoom meeting: Cllr. S. Ashcroft

 Cllr. R. Adamson

 Cllr. H. Gee

 Cllr. J. Rogerson

 Cllr B. Dalgleish-Warburton

 Cllr. N. Stubbs

 Cllr. S. Rainford

 Cllr. J. Clark

Apologies received:

Cllr Beacham - Still no device to access Zoom

Cllr Odix - personal commitments

Cllr Lomas - personal commitments

Andrew McLaughlin - observed the meeting up to and including verbal minute 0405

**Verbal Minute 0392 Declarations of Interest**

Cllr Clark - PSA Design (verbal minute 0407)

Cllr Ashcroft - Planning Application 3/2021/0010 (verbal minute 0394)

**Verbal Minute 0393 Approval of Minutes**

**It was resolved** to agree the verbal minutes of the meeting of the 13th January 2021, as an accurate record.

*Cllr Dalgleish-Warburton was the Chair for the following item:*

**Verbal Minute 0394 Consideration of Planning & Licence Applications**

**3/2021/0010 - Land East of Chipping Lane**- Variation of condition of planning application 3/2018/0975. Condition 1, proposed plot substitutions and house types.

Longridge Town Council have no comments to make with regards to the above planning application.

**3/2020/1063 - Ribble View Farm, Alston Lane** - The application has been amended to include the business as ancillary dog grooming, an extension of the outdoor exercise area. An addendum to the noise report has also been included.

Longridge Town Council submitted comments on 14.01.2021 and have no further comments to make on the above planning application.

 **3/2021/0070 The Stables, Chaigley Road** - Permission in principle for up to six dwellings

Longridge Town Council  object to the above planning application with the following reasons:

* It is outside of the settlement boundary
* There could be drainage issue
* If allowed it could lead to infill between Rock House and the boundary

The previous planning application 3/2018/0507 and 3/2017/1100 had the same grounds for objection.

**Verbal Minute 0395 Spout Farm - 3/2020/0309**

**Council discussed** the contents of the Unilateral Undertaking with regards to the above development. **Council to note** £3,000 has been allocated to Longridge Loop and £21,321.27 allocated to Off Site Recreation Contribution (RVBC Recreation Ground at Kestor Lane and Highfield Drive)

**Verbal Minute 0396 Signage - Pavoni, Berry Lane**

**Council discussed** the response received from the Enforcement Officer at RVBC Planning Department. **Council were not satisfied with the response received** **and agreed** to request that RVBC to undertake a survey of the signs along Berry Lane (as outlined in their response) as a matter of urgency. **Council requested** that the owner of Pavoni be made aware that he is in breach or the regulations.

**Verbal Minute 0397 Longridge Assets**

**Council noted the update** from the meeting held with LSEC on 2nd February 2021. **Council agreed** the formation of the working group to work with LSEC, should comprise of two members each of LSEC, Longridge Town Council and the newly formed business group named Love Longridge. **Council agreed** that Cllrs Dalgleish-Warburton and Stubbs would represent Longridge Town Council on this working group.

**Council discussed** the letter from the Director of Planning and Development at RVBC requesting the Town Council and a limited number of other stakeholders in the town to complete a financial return relating to the future of its assets in Longridge.

**Council agreed** that the solution to the future of the town's assets should be set within the context of a broad strategy for the town and the Service Centre Action Plan was the means for the strategy to be developed.

**It was further agreed** that RVBC should be invited to join the working group along with LSEC and Love Longridge to develop this strategy.

**Verbal Minute 0398 Longridge Pump Track**

**Council discussed** all the three proposed locations. John Smiths Recreation Ground, Kestor Lane Recreation Ground and land between the High Schools. **Council agreed** that their preferred location was Kestor Lane Recreation Ground.

**Verbal Minute 0399 - Business Group - Pride of Longridge Awards**

Council discussed the awards and agreed to the principle, but to ensure that they feed into the Ribble Valley Awards and not to be in competition.

**Verbal Minute 0400 Slow Ways**

**Council discussed** the proposal from Longridge Environment Group and **Council**  **agreed** to support the Slow Ways initiative

**Verbal Minute 0401 Idle Free Zones**

**Council discussed** the proposal from Longridge Environment Group and **Council**

**agreed** to support Idle Free Zones. **Council agreed** to contact Ribble Valley Borough Council with a request that they consider developing a programme to reduce idling with a suggestion of the installation of signs in appropriate locations and request that Berry Lane be included as a monitoring site.

**Verbal Minute 0402 Councillor Vacancy**

**Council was updated.** The vacancy had been advertised on social media and a request had be forwarded to the local press with a request for an article to be published. Closing date for Expressions of Interest is 12 noon on Tuesday 2nd March 2021.

**Verbal Minute 0403 Champion's Grant Fund for Parish and Town Council**

**Council discussed** the grant. Council agreed that a request for £1,000 be made for picnic benches to the placed on the Kestor Lane Recreation Ground - infant play area, and a further £2,000 for replacement benches throughout the town.

**Verbal Minute 0404 Help Longridge**

**Council noted** that the service is still being provided for the residents of Longridge albeit on a smaller scale compared to the first lock down, and generally they are requests for prescription deliveries.

**Verbal Minute 0405 Finance**

**Council authorised payment of:**

 **a. Resolve to pay** Vision ICT - £21.60\*

 **b. Resolve to pay** Alert Fire & Security - £126.00

 **c. Resolve to pay** Information Commissioner's Office - £40 **d. Resolve to pay** Rosemary Glen - £536.68

 **e.** **Resolve to pay** Parish & Town Training Lancashire - £25

\*Council requested that the email account for the community champion be suspended until the champion returns to their post.

**Council authorised retrospective payments of:**

Waterplus - £269.30 - 29.08.20 to 19.12.20

HMRC - £580.67 - Tax Quarter 3

A. Pownall - £304.56

R. Tomlinson - £1584.00 Longridge

**Council to noted the following direct debits:**

 a. Salary - £1159.99

 b. Nest - £64.79

 c. Gas Bill - £99.60 (01.12.2020 - 31.12.2020)

 d. Electricity Bill - £317.50 (11.12.2020 - 10.01.2021)

 e. Hygiene Bins Station Buildings - £61.34

**Mr McLaughlin left the meeting at this point**

***It was agreed in view of the confidential nature of the following item to be discussed, Council would have excluded any further members of the public/press from the meeting if they were present.***

**Verbal Minute 0406 Station Cafe Rent**

**Council resolved to accept the proposals as discussed and agreed.**

**Verbal Minute 0407 Roofing Works, Station Buildings**

**Council resolved to accept the proposals as discussed and agreed.**

**Verbal Minute 0408 Next Meeting**

The next meeting of Council is Wednesday 10th March 2021.